

## **Reimbursement of Sales Tax**

In Canada there are several sales taxes, which are charged to purchases or services. Upon your arrival in Canada you should begin saving every receipt you receive that lists any tax. Once you have received your Diplomatic Identity Card from personnel you may submit the receipts that you have collected for HST and QST reimbursement from the Government of Canada. Forms, instructions and helpful hints are available on the Embassy intranet site (<http://ottawa.state.gov>). You have two years from the date on the receipt to file a claim for your taxes.

This is the link to the HST Reimbursement form required by the Government of Canada for reimbursement of HST tax in the province of Ontario:

[http://community.ottawa.state.gov/SiteCollectionDocuments/HST%20Claim%20Form%20\(GST498\).aspx](http://community.ottawa.state.gov/SiteCollectionDocuments/HST%20Claim%20Form%20(GST498).aspx)